



"GROWING WITH WISDOM FROM ABOVE"

# PARENT HANDBOOK 2019-2020

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# Stillwater Christian Preschool

**"Growing With Wisdom From Above"**

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39 McMichael Street \* Stillwater, PA 17878 \* 570-925-2356

Dear Parent:

Thank you for choosing Stillwater Christian Preschool. We wish to welcome you and your child. Our goal is to give your child the attention, care and love that Christ shares with all of us.

By providing a warm, loving atmosphere, our purpose is to help prepare your child to meet the social, physical, emotional, spiritual and creative needs in his/her life. Through materials, equipment provided, and activities planned, it is our expectation that you will see your child grow in many ways during the year.

In this packet, you will find information regarding the mission and philosophy of the program and program guidelines.

In Christ's Love,

**STILLWATER PRESCHOOL LEAD TEACHER/DIRECTOR**

**Santana Simpkins**

**(email) [santana@stillwaterchristian.com](mailto:santana@stillwaterchristian.com)**



# Stillwater Christian Preschool

## **"Growing With Wisdom From Above"**

39 McMichael Street \* Stillwater, PA 17878 \* 570-925-2356

### Mission Statement: "Growing With Wisdom From Above"

The mission of Stillwater Christian Preschool is to demonstrate the love of God while providing a safe, stimulating environment that is conducive to learning. Children will grow spiritually, socially, emotionally, intellectually, physically, and creatively as they engage in developmentally age appropriate activities. These activities will instill confidence, self-worth, and Christian principles in every child.

### **2019 – 2020 Stillwater Christian Preschool Board of Directors**

A governing board to oversee the daily operations of The Stillwater Christian Preschool was formed. This board will not be the same as the Leadership Board of The Stillwater Christian Church.

#### Preschool Governing Board:

Chairperson:     Jen Flook  
                         Mike Groff  
                         Karen Avery  
                         Kathleen Wenner  
                         Dennis Hashagen



# Stillwater Christian Preschool

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## Stillwater Christian Preschool Philosophy

### What We Believe

#### **Each child is a unique creation of God and all are created equally**

We believe that each child is a unique creation of God and we plan to meet each child's needs. Children learn through play. As they play, children construct knowledge by engaging in meaningful learning experiences. Stillwater Christian provides an environment that allows children to continually apply the knowledge they gain in new experiences. We encourage our students to experiment, ask questions, test hypotheses and build theories. Our environment fosters the acquisition of problem-solving skills, as well as the knowledge of God's world around them.

### Our Goals

Our goals at Stillwater Christian Preschool are to help your child become:

- ❖ Aware of God's Love for them
- ❖ Good Citizens and Friends
- ❖ Self-directed Individual
- ❖ Independent Learners
- ❖ Question Posers
- ❖ Problem Solvers
- ❖ Music and Art Lovers

We are a Child Education Center Planted in Christ. Our approach to learning at Stillwater Christian is based on an observation of the children's interests. As we explore topics, we integrate domains of personal and social developments, language, and literacy, math, science, social studies and art.

With a commitment to small class sizes, our early learning environment also provides a loving, nurturing and Christian atmosphere. Working in partnership with parents, we focus on the whole child and strive to create a genuine love of learning in everyone.



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### Program Information

Since we believe that children learn through play, our teachers may use many resources to enrich the learning experience, both formal and informal. Each child learns at his/her own rate. We want to give each child the opportunity to be exposed to a variety of learning experiences. Most of all, we want each child to know that God loves him/her and to be proud of each step that he/she makes in learning. It is our wish that each child attending Stillwater Christian Preschool has a positive and rewarding experience.

The teachers use art projects designed to foster and develop certain basic readiness skills, such as cutting, verbal directions, listening skills, visual discrimination, sequencing and other academic skills. Throughout the year, various art media are offered: play dough, paint, shaving cream, sand, crayons, magic markers, chalk, glue, scissors, and other materials. As a part of our curriculum, we pray, read Bible stories, and stress both Christian and human values.

The class is exposed to colors, numbers, letters, and reasoning and listening skills. Children learn to express their needs. Self-help skills allow your child to build independence through dressing, eating, cleaning up and other various activities.

In addition, our purpose is to provide a warm, loving environment that will nurture positive self-image and expose each child to readiness activities in preparation for school.

The following are areas of learning experiences that we will provide for each child:

- Gross Motor
- Fine Motor
- Perceptual Motor (using senses)
- Language Development
- Intellectual Development
- Social – Emotional Development
- Self – Help Skills
- Creativity
- Spiritual Growth

We want each child in the class to have fun while learning!

Revised Jan.2020



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## Policies

### ADMISSION

Stillwater Christian Preschool is operated by Stillwater Christian Church. Any religious instruction taking place will be based on the Bible.

Children enrolled in Stillwater Christian Preschool must be at least 3 years old by September 1<sup>st</sup> of the enrollment year and may be enrolled until they are ready to begin kindergarten. **All children must be potty-trained.**

Enrollment is on a first-come, first-served basis. Applications received after the program is filled will be placed on a waiting list.

### REGISTRATION

Stillwater Christian Preschool requires completion of the "Child Registration Form" found on page 19. The form must be accompanied by a non-refundable registration fee of \$100.00. Seventy-five dollars of that fee will be used toward the first month's tuition and the \$25.00 remaining will be an office processing fee.

Certain forms will have to be updated and kept current at the Preschool:

1. Registration form
2. Child health assessment form
3. Emergency information form
4. Field trip permission form
5. Press and photo release form
6. Tuition agreement form
7. Copy of birth certificate



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## HOURS OF OPERATION

Tuesday through Friday

Half-day students, 9:00am – 12:00pm, **arriving promptly at 9:00am and departing at 12:00pm.**

Full-day students, 9:00am – 2:00pm, **arriving promptly at 9:00am and departing at 2:00pm.**

Adult supervision will not be available before 9:00am.

Adult supervision will not be available after 2pm.

**Students staying until 2:00pm will need to bring their own lunches.**

**An electronic check in system will be used to check in children upon arrival and departure from the preschool.**

**Due to the teacher's schedules, children will need to be dropped off and picked up promptly.**

## LATE FEE

All children must be picked up by a parent or other person authorized to pick up the child by 2:00pm. For every child not picked up by 2:00 pm, a late fee of **\$10.00 per child per 10 minutes** will be assessed and billed through the office. **Being habitually late picking up your child can result in termination.**

## ACTIVITY FEE

An **"Activity Fee" of \$60.00** per year per child is due and payable with the first month's tuition. This activity fee will be used to cover the cost of special events such as speakers, storytellers, or field trips. Should you choose to withdraw your child at any time, the "Activity Fee" is non-refundable.





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### **TUITION**

Tuition is due and payable on the first **(1<sup>st</sup>) day of each month the child is scheduled to attend.** (See the "Tuition Agreement" form page 19). Billing will be mailed approximately 15 days prior to the due date. Tuition payments are made payable to "Stillwater Christian Church". Once paid, tuition is non-refundable. **Non-payment of tuition fees by the 15<sup>th</sup> day of that month will result in a \$20.00 late fee. Additional tardiness of the tuition payment may result in your child's termination from the program.**

Tuition payments may be made either by placing payment in the "tuition lock box", making payment in the Church Office or a direct withdrawal can be set up through the Church Office to have the tuition payments automatically withdrawn from a savings or checking account and deposited in the preschool account. A payment can also be sent in by mail to: Stillwater Christian Preschool, Stillwater Christian Church, 39 McMichael Street, Stillwater, PA 17878.

### **INSUFFICIENT FUNDS**

Although this is not expected, we will need to charge a fee for checks that are returned due to insufficient funds. The first time a check is returned for "insufficient funds", the amount due along with a \$40.00 fee will be assessed. If a second instance occurs, Stillwater Christian Preschool will determine actions which may include:

- 1) Payment by money order or cashier's check of all subsequent tuition payments and fees.
- 2) Termination from the Preschool.

### **CHILD HEALTH ASSESSMENT**

All children enrolled in Stillwater Christian Preschool are required to have a physical examination and Child Health Assessment form completed by their pediatrician or qualified health care provider. The "Child Health Assessment" form is found on page 25. **Must be completed by September 30, 2019.**



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### **CHILD WELLNESS**

If your child is **ill** or has an elevated temperature, please **keep your child at home 24 hours after finishing medication for an elevated temperature**. If your child has been diagnosed with a communicable disease, you are expected to notify the Stillwater Christian Preschool teachers immediately in the event other children and/or staff may have been exposed to the disease.

If your child has been ill, he/she must be "symptom free" for 24 hours before returning to Stillwater Christian Preschool. If your child becomes ill while at Stillwater Christian Preschool, you (or your authorized emergency contact person) will be contacted to pick up the child immediately. A child with an elevated temperature, pink eye, vomiting, diarrhea or other communicable disease will be sent home and will not be allowed to return to Stillwater Christian Preschool until the child is "symptom free" for 24 hours. A child on antibiotics needs to be on the antibiotic for 24 hours before returning to Stillwater Christian Preschool.

Children requiring medication will need to have medication administered by the parent or parent-authorized person.

**Stillwater Christian Preschool staff will NOT be able to administer medication of any kind to children enrolled in the program, except in the event of a medical emergency. Basic first-aid treatment will be administered in the event of injury. Medically necessary medication (such as an Epi-Pen for a child who has an allergic reaction) will be administered with physician authorization.**

### **ABSENCE**

If your child will be **absent** for the day, please **notify** Stillwater Christian Preschool through Stillwater Christian Church Office at (570) 925-2356. Your child cannot make up any time missed/absent for illness or vacations.

### **CHILD SAFETY**

Stillwater Christian Preschool will utilize an electronic check in system that the parents are required to use to check their child in upon arrival and departure from the preschool.



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Please enter and leave the building by the main entrance. All other doors are locked. If coming in late, please check in with Ralph Tompkins who will be seated at the check in desk or at the church office so that the teachers can be notified since the classroom door is also locked.

The safety of each child enrolled at Stillwater Christian Preschool is important. Children will only be released to a parent or parent-authorized person. Persons unknown to the Stillwater Christian Preschool staff who are coming to pick up a child will be asked for photo identification and a check will be made to ensure the individual is on the pre-authorized list. If they are not on the list, the child will not be released to that individual. **No exceptions!** It is the responsibility of the parent to notify Stillwater Christian Preschool of any legal restrictions (e.g., custody issues) or persons who are unauthorized to pick up their child.

First-aid kits are maintained in each classroom.

An emergency file box with emergency information for each child is maintained in each classroom and in the Church Office. Emergency Information forms are found in the paperwork.

Stillwater Christian Preschool staff follows an established protocol for Injury Care. Minor cuts/abrasions and injuries will be cared for onsite and documented for the parent. In the event of an emergency in which your child requires emergency medical attention, we will call 911 and notify the parent or guardian. Unless otherwise specified by parent or guardian, your child will be transported to The Geisinger - Bloomsburg Hospital. Emergency personnel will be allowed access to the Child Health Assessment form for any information they may need to treat your child appropriately.

### **SAFETY RULES/INJURY PREVENTION**

In order to maintain a safe child environment all rooms and equipment are checked daily for possible hazards. An adult supervises children at all times. Below are some guidelines to help prevent accidents:



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### Clothing

1. Loose strings should not be on children's clothing.
2. Slick bottomed shoes such as cowboy boots and dress shoes should not be worn, unless you bring extra shoes for outside time.
3. Comfortable play clothes should be worn.

### Behavior

1. Throwing things is not allowed.
2. Kicking, biting, hitting, or pushing are not allowed.
3. Running inside is not allowed.
4. Screaming, yelling, cursing, or back talking are not allowed.
5. Climbing on furniture is not allowed.

## **DISCIPLINE**

Stillwater Christian Preschool seeks to provide a loving, caring, consistent, positive, fun atmosphere that allows your child to grow as he/she learns. From time to time, as is natural with children, disciplinary issues will arise. As disciplinary issues arise, Stillwater Christian Preschool staff will seek to alleviate conflict through prepared activities using the "redirect method". Children will be redirected/engaged either in a different activity and/or with a different group of children.

We at Stillwater Christian Preschool encourage positive discipline. All staff members are trained in courses dealing with positive discipline and how to handle certain situations with children. When a child is in a position that requires a few minutes to compose oneself, he/she is encouraged to "take a break" in a quiet area, take a few breaths, return to clear thinking and then be ready to return.

Yelling, screaming, hitting, or handling a child roughly are inappropriate methods of discipline. Parents will be notified of any issues that are serious concerns with their child or children. Conferences may be held with parents as deemed necessary.

If a child is displaying chronic disruptive behavior that is disrupting the classroom or harming another child or teacher, the following actions will be taken:



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1. Parents of the child will be called in for a conference. We will discuss the issues and identify some possible solutions. A plan of action will be developed and agreed upon by the parents, staff and members of the governing board of the Preschool.
2. If the plan is not working, the parents will be called in for another meeting. We will discuss what part of the plan is not working and develop another plan.
3. If no progress is made towards solving the problematic behavior, the child may be suspended from the Preschool. This suspension may range in length from the rest of the day to indefinitely.

### **EMERGENCY DRILLS**

Fire drills will be conducted twice a year. Tornado drills will be conducted once a year. Procedures for each are posted in each classroom. Copies of the procedures for each are available upon request.

### **FIELD TRIPS**

In order for a child to participate in a field trip, the Field Trip Permission form on page 29 must be completed and signed by a parent or parent-authorized person. Field Trip permission form is found in the paperwork.

### **PRESS/PHOTO RELEASE**

From time-to-time, Stillwater Christian Preschool will submit photos of activities and preschool news items to the Press Enterprise or print photos on our Stillwater Christian Preschool website. A "Press/Photo Release Form" is found in the paperwork for these activities (PAGE 31). If a photo is to be used for any other activity, then an additional Press/Photo form will be requested for that specific activity.

### **CLOTHING AND POSSESSIONS**

Parents are expected to dress their children in comfortable, seasonal-appropriate play clothes. To avoid accidents, sneakers are required. All clothing items (especially coats, sweaters, hats and mittens) should be



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labeled with the child's name and put in their cubby. There needs to be two changes of clothes at all time.

**We do go outside during all types of weather.** On rainy days, rain boots and raincoats are required. When the winter season is here, please send your child with waterproof gloves, hat, winter coat, snow pants, socks and snow boots.

Children may **not** bring toys from home to Stillwater Christian Preschool.

### **WEATHER CANCELLATIONS**

Stillwater Christian Preschool will follow the Benton Area School District closing schedule due to inclement weather.

If Benton has a **2 HOUR DELAY** then  
Stillwater Christian Preschool has a **2 HOUR DELAY OPENING.**  
**Class will be held 11:00am-2:00pm FOR ALL AGES**  
Half day students are welcome to attend and stay until 2:00 and bring a  
packed lunch.

If Benton **Closes** then  
Stillwater Christian Preschool will be **CLOSED**

If Benton has an **Early Dismissal**  
Stillwater Christian Preschool will **dismiss at the same time.**

### **SNOW MAKE-UP DAYS**

If weather cancellations occur, make-up days will be held on Mondays. **You will be notified by the staff what those Mondays will be.**

### **CHILDREN WITH SPECIAL NEEDS**

All God's children are special. If your child has physical or mental challenges or needs requiring special assistance or services, please discuss them with the teachers at time of enrollment. Stillwater Christian Preschool staff's desire is to be open to all children. Some special needs may not be able to be accommodated. To make the determination, we may request a child begin part-time or that a one-on-one caregiver is provided by the parents to be in the classroom with them.



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Stillwater Christian Preschool staff will make the final determination as to whether a child with special needs can be accommodated on a part time basis.

### **SNACKS**

Stillwater Christian Preschool will provide snacks. On special occasions, (e.g., Birthday or Holiday Celebrations) parents are welcome to provide treats. If you would like to donate items for snacks, please check with your child's teacher. For special celebrations, healthy snacks are always encouraged! Please check with your child's teacher regarding any food allergies of classmates.

### **DONATIONS**

Donations of craft supplies (Ziploc baggies, 7 or 9 oz. plastic cups, napkins, tape, yarn, ribbon, fabric, egg cartons, magnetic tape, masking tape, sponges, glitter, beads, buttons, dry beans, dry pasta, cookie cutters, stickers, thread spools, paper bags, lace, dress-up clothes, paper, pipe cleaners, feathers, plastic storage boxes, poster board, toy magazines, glue sticks, plastic garbage bags, etc.) are welcomed and can be dropped off at any time. Teachers will notify you if donations of any special or specific craft items are needed.

### **WITHDRAWAL**

A parent may choose to withdraw his/her child from Stillwater Christian Preschool at any time. Please refer to this manual and to the "Tuition Agreement" regarding non-refundable fees. A month's notice of termination is requested.

If a parent chooses to withdraw their child from Stillwater Christian Preschool and, afterward, decides to re-enroll the child in the program; there is no guarantee of space available. To re-enroll your child, normal admission procedures will be followed.



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## **TERMINATION**

Children may be terminated from Stillwater Christian Preschool program:

- If not in compliance with Enrollment Requirements
- If not in compliance with Tuition/Fee Requirements/Insufficient Funds
- If he/she seems unprepared for the group experience and is unable to adjust appropriately
- If the parent repeatedly sends a child to school who is ill
- If the child has repeat disciplinary issues
- If the child's special needs can not be appropriately met by the program, facility, or staff
- If you are habitually late picking up your child





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## Stillwater Preschool Calendar 2019-2020

### August

22 "Meet the Teacher" Night (6:00pm)  
27 First Day of School

### September

6 Grandparent's day  
23-27 Closed for Fair Week

### October

27 Fall Festival

### November

27-29 **Parent/Teacher Conferences to be held this month.**

Closed for Thanksgiving

### December

19 Christmas Program  
23-31 Closed for Christmas Break

### January

1 Closed for New Year's Day

### February

14 Valentine Party

### March

13 Dad's Day

### April

9 **Parent/Teacher Conferences to be held this month.**  
10 Easter Party  
Easter Break

### May

8 Mom's Day  
22 Last Day of School (**Half Day**)  
22 **End of the Year Celebration**

**\*\*\*Subject to change**

Revised Jan. 2020





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## Child Registration Form

*Stillwater Christian Preschool admits students of any race, color, and national or ethnic origin.*

**\$100 Non-Refundable Registration Fee Must Accompany this Form**  
(\$75.00 To be applied toward first month's tuition and \$25.00 to office processing)

**\*\*\*Pricing subject to change\*\*\***

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sex of Child: M \_\_\_\_\_ F \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of Business: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of Business: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Emergency Names & Numbers:

1. \_\_\_\_\_ Phone: \_\_\_\_\_

2. \_\_\_\_\_ Phone: \_\_\_\_\_

3. \_\_\_\_\_ Phone: \_\_\_\_\_

4. \_\_\_\_\_ Phone: \_\_\_\_\_

**What concerns do you have about your child? (Include food allergies, social skills delays, physical challenges, etc.)**

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Contact Email: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

Date Received: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_

Received By: \_\_\_\_\_



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## Preschool Enrollment Form

**STUDENT'S NAME** \_\_\_\_\_

**Indicate full days 9:00 AM to 2 PM (child brings lunch) \$22.00 per full day**

Tues. \_\_\_\_\_ Wed. \_\_\_\_\_ Thurs. \_\_\_\_\_ Fri. \_\_\_\_\_

**Indicate half days 9:00 AM to Noon (no lunch) \$16.50 per half day**

Tues. \_\_\_\_\_ Wed. \_\_\_\_\_ Thurs. \_\_\_\_\_ Fri. \_\_\_\_\_

**PARENT'S NAME:** \_\_\_\_\_

**(Please Print)**





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## **TUITION AGREEMENT FOR \_\_\_\_\_**

**August 2019 - May 2020**

**9:00 am – 12:00 pm**

**9:00 am – 2:00 pm**

**REGISTRATION FEE: \$100.00 (non-refundable)**

**(\$75.00 applies toward first month's tuition - \$25.00 office processing)**

**ACTIVITY FEE: \$60.00 (non-refundable)**

**This fee is paid with the September tuition.**

**TUITION: BASE COST:**

**Cost per Half Day is \$16.50**

**Cost per Full Day is \$22.00**

**\*\*\*Pricing subject to change\*\*\***

**Parent**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

Date of Child's  
Admission/Enrollment \_\_\_\_\_

Administrator's  
Signature \_\_\_\_\_

## **PRESCHOOL TUITION CHARGES**

Tuition will be due and payable by the student's first (1<sup>st</sup>) class day of each month. There will be no refunds for absences. If tuition payments aren't paid by the 15<sup>th</sup> of the month there will be a \$20.00 late fee assessed. Additional tardiness of the tuition fee may result in termination of your child's preschool services unless other arrangements are made with Stillwater Christian Preschool. A \$40.00 charge will be assessed for any check returned to us by the bank.

I have read, fully understand, and agree to the above policy regarding tuition payments.

**Parent's**

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Please indicate Full or Half Days and how many of each: \_\_\_\_\_**







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## Child Health Assessment

Name of Child \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name of Parents or Guardian \_\_\_\_\_

Address of Parent or Guardian \_\_\_\_\_

Street

City

State

Zip

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

### A. Medical History *(May be completed by Parent)*

1. Is child allergic to anything? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, what? \_\_\_\_\_
2. Any physical handicaps? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please describe \_\_\_\_\_
3. Any history of diabetes in the family? Yes \_\_\_\_\_ No \_\_\_\_\_
4. Any history of heart trouble in the family? Yes \_\_\_\_\_ No \_\_\_\_\_
5. Any history of seizures? Yes \_\_\_\_\_ No \_\_\_\_\_

### Parent Signature \_\_\_\_\_

### B. Physical Examination: *(This examination must be completed and signed by a licensed physician.)*

Weight \_\_\_\_\_ lbs. Height \_\_\_\_\_ in.

**X = NORMAL IF ABNORMAL - COMMENTS**

Head / Ears / Eyes / Nose / Throat \_\_\_\_\_

Cardiorespiratory \_\_\_\_\_

Abdomen / GI \_\_\_\_\_

Genitalia / Breasts \_\_\_\_\_

Extremities / Joints / Back / Chest \_\_\_\_\_

Skin / Lymph Nodes \_\_\_\_\_

Neurologic & Developmental \_\_\_\_\_

Should activities be limited? \_\_\_\_\_

Recommendations: \_\_\_\_\_

### C. Immunization History: *(Please enter the date each dose was received.)*

#1 #2 #3 #4 #5

DPT/DT \_\_\_\_\_

Polio \_\_\_\_\_

Hib \_\_\_\_\_

Hepatitis B \_\_\_\_\_

MMR \_\_\_\_\_

Varicella \_\_\_\_\_

Pneumococcal \_\_\_\_\_

Other \_\_\_\_\_

**Signature of Physician** \_\_\_\_\_

**Date of Examination** \_\_\_\_\_

Medical Care Provider \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_





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## Emergency Information/Permission to Treat 2019-2020

Student \_\_\_\_\_  
(Last) (First)

Address \_\_\_\_\_

Parents' Names \_\_\_\_\_

Home Phone \_\_\_\_\_ Child's Birthdate \_\_\_\_\_

Mother's Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Father's Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Other Emergency Names, Phone and Relationship

1. \_\_\_\_\_

2. \_\_\_\_\_

Child's Doctor, Phone \_\_\_\_\_

Insect/Food/Drug Allergies \_\_\_\_\_

Name of person(s) to whom child can be released \_\_\_\_\_

Stillwater Christian Preschool staff follows an established protocol for Injury Care. Minor cuts/abrasions and injuries will be cared for onsite and documented for the parent. In the event of an emergency in which your child requires emergency medical attention, we will call 911 and notify the parent or guardian. Unless otherwise specified by parent or guardian, child will be transported to The Geisinger-Bloomsburg Hospital. Emergency personnel will be allowed access to the Child Health Assessment form for any information they may need to treat your child appropriately.

It is possible that a physician, hospital or other licensed health care provider will not render medical help without a signed permission from the child's parent or guardian. It is for this reason we are asking to have your signed permission for medical care/treatment deemed necessary by that physician.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# Stillwater Christian Preschool

**"Growing With Wisdom From Above"**

39 McMichael Street \* Stillwater, PA 17878 \* 570-925-2356

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## Field Trip Permission Form

I give permission for my child \_\_\_\_\_  
to participate in any field trips which are planned during the  
current school year. I understand that transportation will be  
via private vehicle with staff and parent drivers. I also  
understand that I am responsible for driving or designating  
someone to accompany my child who is responsible for  
transporting my child safely.

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_



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## Press and Photo Release Form

Stillwater Christian Preschool may send news to the local newspaper on events happening at the school.

Your signature below indicates that Stillwater Christian Preschool does or does not have permission to include your child's name and/or photo in newspaper articles, school publications, preschool website, and promotional materials.

☐

Child's name \_\_\_\_\_

**Has** my permission to be photographed and released for publication.

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

☐

Child's name \_\_\_\_\_

**Does not have** my permission to be photographed for any reason.

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_







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## Parents Signature Page

I \_\_\_\_\_, the parent or legal guardian of \_\_\_\_\_ have  
received a copy of the Stillwater Christian Preschool parent handbook. I have read the  
hand book and agree to the terms and conditions set forth by the Preschool in this document.

Date Received \_\_\_\_\_ Parent's Name \_\_\_\_\_  
(please print)

Parent's Signature \_\_\_\_\_